

**SUBMISSION DEADLINE IS 5PM MARCH 2, 2018**

Each year The Preservation Society presents awards to outstanding projects and individuals that further the goals of historic preservation in Asheville and Buncombe County. Any person, company, or organization interested in historic preservation is invited to nominate projects, persons or groups. (See Submission Requirements & Instructions, page 2)

**The Griffin Awards recognize preservation efforts in the following categories (select one):**

- Restoration
- Rehabilitation
- Adaptive Re-use
- In-Fill Construction within a Historic District or Neighborhood
- Research, Publication and Education
- Stewardship
- Preservation

Nominees may check the category above in which they wish to be considered. However, the Awards Committee may determine the final category. **Please refer to category descriptions found on page 2.**

List below Architect, Contractor and Key Trades involved in project.  
Attach list if necessary.

.....  
**Project, Person or Group Nominated**

.....  
Physical Address

.....  
City\State\Zip

.....  
Construction Date

.....  
Original Use

.....  
Current Use

.....  
**Property Owner**

.....  
Address

.....  
City\State\Zip

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Owner Phone

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Owner Email

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**Site Visit Contact**

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Contact Phone

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Contact Email

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**Name/Trade**

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Address

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City\State\Zip

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Phone

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Email

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**Name/Trade**

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Address

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City\State\Zip

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Phone

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Email

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**Name/Trade**

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Address

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City\State\Zip

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Phone

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Email

## Submission Requirements & Instructions

Awards will be presented during Historic Preservation Month on May 24, 2018 at a time/location TBD.

- Projects must be located in Buncombe County, North Carolina and have been completed within the last two years.
- Projects must be at least 90% complete or have a Certificate of Occupancy or Life Safety Certificate.
- Include a project description of no more than one page. Also include a brief history if the project involves a historic house or other historic structure.
- A minimum of 12 high-resolution digital images must be submitted, (.jpg or .tif only-please no pdfs ) via dropbox.com (create folder link and send to [director@psabc.org](mailto:director@psabc.org) ) depicting before, during and after conditions of the project, as well as historic documentation if available. Before and after photos should be taken from similar perspective.
- Submission items are non-returnable. Submission of this form and the required photos grants the PSABC a non-exclusive, non-commercial license to reproduce the submitted photos in connection with the Griffin Awards and the Society's operations. Names must be submitted exactly as they would appear in any promotional materials and on award certificates.
- Completed nomination form, support documents & dropbox folder link shall be emailed to [director@psabc.org](mailto:director@psabc.org).
- PSABC will confirm receipt of nomination materials only if contact information of the applicant is provided. Receipt of nominations made anonymously cannot be confirmed.
- To see a good example of a complete nomination: [psbac.org/griffintemplate](http://psbac.org/griffintemplate)
- Incomplete or inaccurate nominations will be automatically disqualified.

### CATEGORIES:

**Restoration** - Projects that accurately depict the form, features, and character of a property as it appeared at a particular period of time. Restoration may entail removal of features from other periods of the building's history and reconstruction of missing features from the restoration period. It may include limited and sensitive upgrading of mechanical, electrical, and plumbing systems and other code-required work to make the property functional.

**Rehabilitation** – Projects that allow for newer compatible use of a historic building through repair, alteration, and/or additions while preserving portions or features of the building which convey its historical, cultural, or architectural values. Changes that achieve a false sense of historical development over time will not be considered.

**Adaptive Re-use** – Projects that adapt a historic building for a purpose other than what was originally intended while preserving portions or features of the building which convey its historical, cultural, or architectural values.

**In-Fill Construction Within a Historic District or Traditional Neighborhood** – Projects in historic districts or traditional neighborhoods within the City of Asheville or Buncombe County that respect the contributing factors of the original context. A focus will be placed on the project's compatibility to adjacent scale, character, materials, colors, siting, landscape and forms of the locale. The project should enhance the integrity of the immediate area.

**Research, Publication & Education** – Recognizing excellence in communicating the value of historic preservation to the public, including exemplary historical research, publication, oral history initiatives and the development of innovative educational programs or websites.

**Stewardship** – Long term care which has been sensitive to the historic character and fabric of a significant historic or architectural resource in Asheville or Buncombe County. For example, an owner, institution, or organization who maintains a historic structure long term. Resources include buildings, collections, landscapes, cemeteries, and archaeological sites.

**Preservation** – This award recognizes individuals or organizations that have demonstrated a commitment to historic preservation through philanthropy, leadership, promotion or advocacy.