

## **GRANT APPLICATION PROCESS**

**PSABC.ORG** 

The Preservation Society of Asheville & Buncombe County (PSABC) is seeking to fund deserving initiatives in 3 categories:

#### 1. BRICKS-AND-MORTAR

Rehabilitation, restoration, and repair of structures that are 50 years of age or older.

#### 2. PUBLIC EDUCATION

Development of educational materials and programs that advance knowledge of our shared history.

#### 3. PLANNING, SURVEY, AND DESIGNATION

Planning and design for building rehabilitation and restoration projects, historic resource surveys, and local or national designations.

# PSABC WILL CONSIDER THE FOLLOWING FACTORS IN GRANT DECISIONS:

**Preservation impact of project** – at the street or community level, in urban or rural environments, and furthering public knowledge or appreciation

**Diversity of projects funded within the grant program** – seeking projects representing various ethnic, economic, and geographic groups

#### **Financial need**

**Ability to complete project** within proposed time frame

#### Time sensitivity

A grant committee will review all grant applications and offer recommendations to the Board of Directors for final approval.

Applications for grants from \$500 to \$5000 will be considered.

All stipulations related to the grant will be detailed in a contract to be signed by the grantee and PSABC before funds are released.

PSABC reserves the right to deny grant funding for any reason. Grants will be considered on the basis of the factors set forth above and will not be based on an applicant's relationship, if any, with PSABC or its members, board of directors, or donors. Membership in PSABC is not a prerequisite for being considered for, or awarded, a grant. PSABC members are eligible to be considered for a grant on the same basis as non-members but will not be given any preferential treatment. Any local, state, or federal taxes resulting from a grant awarded are the sole responsibility of the grantee.



THROUGH PRESERVING AND PROMOTING THE UNIQUE HISTORIC RESOURCES OF OUR REGION, WE WORK TO SUSTAIN THE HERITAGE AND SENSE OF PLACE THAT IS ASHEVILLE AND BUNCOMBE COUNTY.



### BRICKS-AND-MORTAR APPLICATION

**PSABC.ORG** 

This grant is available for improvements of historic structures 50 years of age or older. Materials and methods must meet preservation guidelines for conservation of significant and sound building materials, and preservation of character-defining building features. PSABC staff members are available to advise on these guidelines. Projects we will consider funding include (but are not limited to) the restoration, rehabilitation, or repair of:

- Windows and doors
- Exterior painting
- Porches
- Roofs and gutters
- Electrical and plumbing
- Hardscaping
- Foundation
- Original exterior or interior details

#### Projects will not be considered if:

- The structure is not at least 50 years old.
- The proposed work does not conserve sound historic materials or is insensitive to the authentic historic character of the building or site.

PSABC staff members are available to answer questions before and during the application process to help you determine your eligibility and ensure that a preservation ethic is being adhered to. *Please submit the answers to the following questions numbered in a Word document to grants@psabc.org*.

- 1. Location/address of historic structure.
- 2. Owner of historic structure. If this property is not privately owned, please describe ownership.
- 3. Contact information for owner, including email, mailing address, and phone number.
- 4. Please describe the project to be funded including, contractors to be hired, intended materials and timeline. If already acquired, include copies of all bids.
- 5. Does this structure have any local or national historic designations?
- 6. Is this structure important to your community? If so, please share why.
- 7. Is the structure in imminent risk of failure?
- 8. What is the total cost of the project? How much would you like funded by PSABC? From where do you intend to receive any remaining funds, and how much will they total?
- 9. Include a detailed budget and attach bids received for work.
- 10. Please describe financial need. (Demonstrated financial need is especially important for privately-owned property)
- 11. Please describe any relationships (personal, family, business) you have with PSABC staff or board members.
- 12. If you have previously received a grant through PSABC, provide an update on the previous project.
- 13. Provide photographs of the property and specific project. (maximum 20 photographs)



## PUBLIC EDUCATION APPLICATION

**PSABC.ORG** 

This grant is available for development of educational materials and programs that advance knowledge of our shared history, particularly related to the built environment. Projects we will consider funding include but are not limited to:

- Research and documentation
- Oral histories
- Installations specific to buildings, place history, and culture
- Exhibitions
- K-12 educational publications
- Seminars and lectures
- Documentary films

PSABC staff members are available to answer questions before and during the application process to help you determine your eligibility and answer questions. *Please submit the answers to the following questions numbered in a Word document to grants@psabc.org*.

- 1. Name of applicant(s).
- 2. Contact information of applicant(s) including email, mailing address, and phone number.
- 3. If this funding is not for an individual, please describe the organization.
- 4. Please describe the project to be funded, including project staffing, material needs, and timeline.
- 5. How will this project expand awareness and understanding of preservation, history, and culture in the community?
- 6. What is the total cost of the project? How much would you like funded by PSABC? From where do you intend to receive any remaining funds, and how much will they total?
- 7. Attach a detailed budget and/or bid(s) if applicable.
- 8. Please describe any relationships (personal, family, business) you have with PSABC staff or board members.
- 9. If you have previously received a grant through PSABC, provide an update on the previous project.
- 10. If applicable, provide photographs of the project.



# PLANNING, SURVEY, AND DESIGNATION APPLICATION

**PSABC.ORG** 

This grant is available for projects that further historic preservation in our community by planning for restoration and rehabilitation projects, surveying historic resources, and making efforts to gain local and national historic designations. Projects we will consider funding include but are not limited to:

- Historic building condition reports
- Engineering and rehabilitation plans
- Feasibility studies
- Historic resource surveys
- Updates of previous surveys
- Local and national historic designations

PSABC staff members are available to answer questions before and during the application process to help you determine your eligibility and answer questions. *Please submit the answers to the following questions numbered in a Word document to grants@psabc.org*.

- 1. Name of applicant(s).
- 2. Contact information of applicant(s) including email, mailing address, and phone number.
- 3. If this funding is not for an individual, please describe the organization.
- 4. Please describe the project to be funded, including project staffing, material needs, and timeline.
- 5. How will this project benefit the community?
- 6. What is the total cost of the project? How much would you like funded by PSABC? From where do you intend to receive any remaining funds, and how much will they total?
- 7. Include a detailed budget, and attach bids received for work.
- 8. Please describe any relationships (personal, family, business) you have with PSABC staff or board members.
- 9. If you have previously received a grant through PSABC, provide an update on the previous project.
- 10. If applicable, provide photographs of the building and/or neighborhood.